

Dear Candidate,

Thanks for contacting us with regard to sitting the BHS Care or Lunge assessments during the COVID19 protocol for 2020. We will be offering assessments in this format until the end of 2020. In preparation for your assessment you will need to ensure you have received sufficient training from a BHS Accredited Professional Coach (APC) at the appropriate level for the assessment you want to sit. Please read this carefully before booking for your assessment at Bergin Equine. You will find useful information including directions in our standard "Welcome Information" for riding school clients.

## 1. Registration and Payments

When you sign up to do a care or lunge assessment we will send you an online registration form using our "SignNow" app. Please ensure you fill out and read and fill out the complete registration form. Once we receive your registration form we will send you a payment link using our online payment system (powered by Sage) to cover the cost of your assessment and certification. Alternatively you can pay by bank transfer. **No booking will be confirmed until registration form and payment in full are received and assessment fees are non-refundable in line with our cancellation policy.** We are not accepting cash on the day due to COVID19 procedures.

## 2. Pre-requisites and co-requisites

Please make sure that you meet the required pre-requisites before taking your BHS Assessment. Failure to meet these pre-requisites will delay results being sent out. For each assessment you will also need photo identification (Passport/Driving License etc.) along with your BHS membership card.

- **Stage 1 Care (approximately 90 mins):**
  - In date BHS Gold Membership/ BHS Full Overseas Membership
  - Minimum age 13 years old
- **Stage 1 Ride (approximately 45 minutes)**
  - In date BHS Gold Membership/ BHS Full Overseas Membership
  - Minimum age 13 years old

- **Stage 2 Care (approximately 120 mins):**
  - In date BHS Gold Membership/ BHS Full Overseas Membership
  - Minimum age 14 years old
  - Achieved BHS Stage 1 Care
  - Skills record signed off by Accredited Professional Coach (APC) minimum Stage 3 Coach in Complete Horsemanship (Formally BHSAI)
- **Stage 2 Lunge (approximately 40 mins):**
  - In date BHS Gold Membership/ BHS Full Overseas Membership
  - Minimum age 14 years old
  - Achieved BHS Stage 1 Care
  - Skills record signed off by Accredited Professional Coach (APC) minimum Stage 3 Coach in Complete Horsemanship (Formally BHSAI)
- **Stage 3 Care (approximately 180 mins):**
  - In date BHS Gold Membership/ BHS Full Overseas Membership
  - Minimum age 16 years old
  - Achieved BHS Stage 2 Care
  - Co-Requisite- If taking assessment in the UK, completed Online worming module
  - Skills record signed off by: Accredited Professional Coach (APC) Minimum Stage 3 Coach in Complete Horsemanship (Formally BHSAI) + Stage 4 Care
- **Stage 3 Lunge (approximately 40 mins):**
  - In date BHS Gold Membership/ BHS Full Overseas Membership
  - Minimum age 16 years old
  - Achieved BHS Stage 2 Lunge
  - Skills record signed off by Accredited Professional Coach (APC) minimum Stage 3 Coach in Complete Horsemanship (Formally BHSAI) + Stage 4 Lunge

### 3. Results

You will not receive your result on the day. Results will be sent directly to you from the BHS office in 10-14 working days. However please bear in mind that there may be delays due to COVID19. If you do not receive your results in this time frame you need to contact the BHS office directly. Your assessor will not be at liberty to debrief you however your feedback sheet will give you lots of information. Most results are now being sent first by email and later by post.

### 4. Extra resources and information

Here are some useful links for simplifying the process and to answer some frequently asked questions about the BHS exams:

- [Dress guidance](#)
- [General BHS terms and conditions](#) (not all apply to COVID19 2020 exams)
- [Accredited Professional Coach \(APC\)](#)
- [Skills record](#)
- [Stage 1 Care](#)
- [Stage 2 Care](#)
- [Stage 2 Lunge](#)
- [Stage 3 Care](#)
- [Stage 3 Lunge](#)
- [Welcome Information](#)

We wish you the best of luck in your assessment. If you have any further questions please email [info@BerginEquine.com](mailto:info@BerginEquine.com) you can also arrange a call back if you would like to discuss your requirements over the phone.

***The Bergin Equine Team***

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